

Approved  
**MEETING MINUTES**  
**STATE CONSUMER AND FAMILY ADVISORY COMMITTEE**

*August 9, 2007*

**Present:** Beaufort Bailey, Carl Britton-Watkins, Terry Burgess, Marianne Clayter, Zack Commander, Kathy Daughtry, Judy Dempsey, Libby Jones, Ron Kendrick, Tisha O’Neal-Gamboa, Andrea Stevens, David Taylor, Jr. and Cynthia Vester.

**Absent:** Wilda Brown, Bill Cook, Carol DeBerry, Fred McClure, Carl Noyes, Dorothy O’Neal, Marian Spencer and Amelia Thorpe.

**DMH/DD/SAS Staff Present:** Deputy Director Leza Wainwright, Chris Phillips, Ann Remington, Cathy Kocian and Jesse Sowa.

**Guests:** Carolyn Anthony, Debbie Dihoff, Gerri Smith and Judy Taylor.

<b>Presenter &amp; Topic</b>	<b>Discussion</b>	<b>Action</b>
<b>Welcome: Carl Britton-Watkins, SCFAC Chair</b>	<ul style="list-style-type: none"><li>• The meeting was called to order at 9:30 AM.</li></ul>	The agenda was approved with changes.  The March 2007 minutes were approved as written.
<b>Public Comment/Issues Session</b>	<ul style="list-style-type: none"><li>• Debbie Dihoff, NAMI NC Executive Director, provided an overview of NAMI’s efforts to provide support, education and advocacy to persons with mental illness and their families. The following programs have been developed by NAMI staff and are on-going across the state:<ul style="list-style-type: none"><li>○ Peer to Peer,</li><li>○ In Our Own Voice and</li><li>○ Family-to-Family Groups.</li></ul></li></ul> <p>On November 26-27, 2007, NAMI is partnering with Wake County Crisis Intervention Team (CIT) in a CIT Statewide Conference and NAMI’s Fall Institute: “Decriminalizing Mental Illness.” The conference will be held at the McKimmon Conference and Training Center, Raleigh, NC. More details will be forth coming and NAMI information can be found on their website at <a href="http://www.naminc.org">www.naminc.org</a>.</p> <ul style="list-style-type: none"><li>• Ms. Dihoff also requested SCFAC members’ support on NAMI’s petition to request an increase in their MH Block Grant in the amount of \$99,000. SCFAC members have previously recommended to the Division to expand CIT statewide. Ms. Dihoff stated that the increase in money would be used for a Statewide Training Coordinator who would provide technical assistance to the local CIT programs and support staff to assist with the project.</li></ul>	
<b>Discussion with Division Leadership Leza Wainwright</b>	<ul style="list-style-type: none"><li>• Leza Wainwright commented on the development of CIT statewide and acknowledged that the Division intends to partner with NAMI and other</li></ul>	SCFAC members voted to draft a letter to the Division supporting the

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	<p>stakeholders on the development of CIT across the state.</p> <ul style="list-style-type: none"> <li>• SCFAC members were provided handouts of the Department of Health and Human Services, Division of MH/DD/SAS Final Budget for SFY 2007-2009. <i>See attachment I.</i></li> <li>• Leza also reviewed activities required by DMH/DD/SAS included in the final budget passed by the General Assembly. <i>See attachment II.</i></li> <li>• Leza stated that the Division is in the process of identifying two more LMEs to participate in Single Stream Funding by September 1, 2007. In addition, the Division is currently developing criteria to determine LME eligibility for Single Stream Funding. These criteria are expected to be completed by October 1, 2007. If any LME meets these criteria, they will be allowed to receive Single Stream Funding. SCFAC members believe that local CFACs need to have input into Single Stream Funding.</li> <li>• There was brief discussion on the CAP-MR/DD waiver and Leza stated that the present rules limit family members providing services to 50 hours of service provision per week. Consumers approved for more than 50 hours can receive these services from another provider of their choice. David Taylor, Jr. has requested to participate on a CAP-MR/DD Waiver committee once a committee is developed.</li> <li>• SCFAC members asked if any LMEs had lost 10% funding for failing to meet the six county or 200,000 population criteria.</li> </ul>	<p>development of CIT statewide.</p> <p>Chris Phillips will research this inquiry and provide SCFAC members with information.</p>
<b>House Bill 1314</b>	<ul style="list-style-type: none"> <li>• Chris Phillips mentioned that \$100,000 has been allocated for CFAC training and there has been discussion on the possibility of holding a centralized statewide conference that would be followed up with three regional trainings throughout the state. Ann Remington underscored the need to utilize the funding in the most effective manner so as to reach the greatest number of CFAC members and provide the highest quality training.</li> <li>• SCFAC members are in favor of holding a statewide conference followed by three regional trainings. SCFAC members suggested the following workshops be considered for a statewide conference: <ul style="list-style-type: none"> <li>○ Single Stream Funding,</li> <li>○ Training CFAC members how to advocate for services and funding and</li> <li>○ Educate CFAC members on their responsibilities.</li> </ul> </li> </ul>	<p>The SCFAC unanimously supported a conference and training under the direction of Chris Phillips who will work out the details.</p>
<b>SCFAC Communications Kathy Daughtry and David Taylor, Jr.</b>	<ul style="list-style-type: none"> <li>• SCFAC members reviewed local CFAC concerns submitted in the CFAC Data Report and discussed ways to provide technical assistance to those CFAC groups requesting assistance. The members agreed to respond to local CFAC requests via email. The SCFAC is willing to listen to concerns at the local level and anyone is welcome to submit information to the SCFAC via their email address at <a href="mailto:state.cfac@ncamil.net">state.cfac@ncamil.net</a>.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Cumberland CFAC has requested a presentation on the SCFAC. Cathy Kocian has developed a PowerPoint for SCFAC committee members to use as a resource.</li> <li>• There were nine local CFACs who requested technical assistance from the SCFAC and each one will receive an email response from the committee. In addition, a SCFAC member in geographic proximity to the each of the CFAC groups will attend one of their meetings to provide follow-up.</li> </ul>	<p>Kathy Daughtry and Tisha Gamboa-O'Neal will present a SCFAC PowerPoint to Cumberland CFAC.</p> <p>The SCFAC Communications committee will respond to the nine CFAC groups requesting SCFAC technical assistance via email and post their responses to the SCFAC web page.</p>
<b>SCFAC Sub-Committees</b>	<ul style="list-style-type: none"> <li>• Ann Remington requested SCFAC input and involvement on several Division projects: <ul style="list-style-type: none"> <li>○ Frequency of LME Monitoring Service Providers,</li> <li>○ NCI Training Interventions and</li> <li>○ Review of the Division's Consumer Friendly Strategic Plan document under development.</li> </ul> </li> <li>• SCFAC Members currently participate on the following Division projects or committees: <ul style="list-style-type: none"> <li>○ Provider Performance Measures,</li> <li>○ Therapeutic Crisis Interventions,</li> <li>○ Executive Leadership Team (ELT),</li> <li>○ Program Management Database Workgroup,</li> <li>○ External Advisory Team (EAT) and Staff Qualifications Workgroup,</li> <li>○ LBP Observer Panel and</li> <li>○ Hospital Admissions and Discharge Planning Group.</li> </ul> </li> <li>• Currently, SCFAC members have established the following sub-committees: <ul style="list-style-type: none"> <li>○ SCFAC Communications Template,</li> <li>○ Bylaws,</li> <li>○ Concerns and Complaints and</li> <li>○ Guardianship Study Group.</li> </ul> </li> </ul>	<p>Tisha Gamboa-O'Neal volunteered to work on the Frequency of LME Monitoring Service Providers and Libby Jones agreed to assist with the NCI Training Interventions project. David Taylor, Jr., Libby Jones, Zack Commander, Cynthia Vester, Kathy Daughtry, Judy Dempsey, Terry Burgess, Tisha Gamboa-O'Neal and Marianne Clayter volunteered to provide feedback on the Consumer Friendly Strategic Plan.</p>
<b>External Advisory Team Judy Dempsey</b>	<ul style="list-style-type: none"> <li>• Judy Dempsey provided SCFAC members with feedback from the recent meeting held in Raleigh. SCFAC members were asked to provide feedback on the rules discussed by EAT contained in the MH/DD/SAS Commission packet.</li> <li>• The Staff Qualifications Workgroup has requested SCFAC feedback on the following question: <ul style="list-style-type: none"> <li>○ "What questions and what criteria are important to consider when evaluating experience?"</li> </ul> </li> </ul>	<p>SCFAC members agreed to provide Judy Dempsey with feedback on the rules before August 31, 2007.</p> <p>SCFAC members need to provide input to Dorothy O'Neal prior to August 31, 2007.</p>
<b>Study Group on Guardianship</b>	<ul style="list-style-type: none"> <li>• Wilda Brown was absent but had developed a report to SCFAC. At this time, Yvonne Copeland, Executive Director of the NC Council of Community Programs, has agreed to assist the SCFAC study group with a survey and</li> </ul>	

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	<p>evaluation of the current issues regarding Guardianship.</p> <ul style="list-style-type: none"> <li>• SCFAC members discussed the possibility of the review of existing NC Guardianship Association materials as a resource.</li> </ul>	
<p><b>National Association of Persons in Supported Employment (NAPSE)</b>  <b>David Taylor, Jr.</b></p>	<ul style="list-style-type: none"> <li>• David Taylor, Jr. recently had the opportunity to present with Jim Swain, NC Vocational Rehabilitation, on Micro Enterprise at his first national conference in Kansas City, Missouri. The presentation titled: <i>Small Business, BIG Dreams: You CAN Be your Own Boss</i> was designed around the theme “<i>Not Just any Job!</i>” Customized and Self Employment.</li> <li>• The following topics were covered in his presentation: <ul style="list-style-type: none"> <li>○ Micro Enterprise,</li> <li>○ How to make VR help me,</li> <li>○ Customized evaluations,</li> <li>○ 25 step business plan,</li> <li>○ RaceCAR Waterboy and</li> <li>○ Circle of Friends.</li> </ul> </li> <li>• Mr. Taylor was recently sworn into the NC Council on Developmental Disabilities Council as the newest council member.</li> </ul>	
<b>Next Meeting Date</b>	The next meeting is scheduled for September 13, 2007, from 9:30 A.M.–3:00 P.M. Meetings are held at the Holiday Inn North, 2805 Highwoods Blvd., Raleigh.	
<b>September 2007 Meeting Agenda</b>	<p>Approval of the Agenda.</p> <p>Approval of the August 2007 minutes.</p> <p>Discussion with Division Leadership.</p> <p>Public Comment &amp; Issues Session.</p> <p>External Advisory Team and Staff Qualifications Workgroup Update.</p> <p>Executive Leadership Team Update.</p>	
<b>Future Discussion</b>	<p>Bob Kurtz, presentation on the Crisis Intervention Team (CIT) projects.</p> <p>Budget presentation from Kent Woodson, Division of MH/DD/SAS</p>	

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Attachment I

Description	Final Budget					
	SFY 2008			SFY 2009		
	Amount	R/NR	Positions	Amount	R/NR	Positions
Delay JFK Positions (First Year only)	(3,753,806)	NR				
Longleaf Neuro-Medical Staff	121,988	R	25.0	724,065	R	100.0
Increase Central Office & Field Based Staff	267,833	R	7.0	357,177	R	7.0
	35,797	R	1.0	47,728	R	1.0
MH Coordination for Returning Veterans	343,130	NR				
Community Service Funding Reductions	(2,335,134)	R		(2,335,134)	R	
Realign MH Funds	(15,028,638)	R		(15,035,584)	R	
	(5,750,000)	R		(5,750,000)	R	
Realign DD Funds	(2,000,000)	NR				
Realign SA Funds	(5,000,000)	R		(5,000,000)	R	
Regionally Purchased SA	6,000,000	R		6,000,000	R	
Treatment Court Programs	2,000,000	R		2,000,000	R	
TASC	2,000,000	R		2,000,000	R	
Crisis Services	13,737,856	R		13,737,856	R	
Supported Employment	2,500,000	R		2,500,000	R	
LME Cost Model Funding	500,000	R		4,889,234	R	
Housing for People with Disabilities - Rental subsidies and financing	7,500,000	NR				
	3,500,000	R		3,500,000	R	
Hospital Utilization Pilot	2,500,000	R		5,000,000	R	
Crisis Intervention Teams	100,000	R		100,000	R	
CFAC Training	100,000	NR				
Consumer Advocacy Nonprofit Start up	60,000	NR				
Close Dix	(31,773,078)	R		(52,290,268)	R	(1,104.4)
Close JUH	(35,347,782)	R		(60,677,194)	R	(1,260.2)
Open Central Regional Hospital	62,402,431	R		102,828,228	R	2,144.8
Forensic Beds @ Broughton	4,718,429	R		5,750,000	R	103.0
Early Intervention for Autism	2,000,000	NR				
Atypical Antipsychotic Drug Fund	(788,546)	R		(975,499)	R	
Medication Assistance and Review Program (MARP)	512,835	R		633,920	R	
CAP-MR/DD Increase	4,500,000	R		4,500,000	R	
IOM Studies, Especially SA	300,000	R		300,000	R	
Medicaid - Mental Health Drugs	(2,000,000)	R		(2,000,000)	R	
<b>Total Direct DMH/DD/SAS</b>	<b>11,923,315</b>		<b>33.0</b>	<b>10,804,529</b>		<b>(8.8)</b>
<b>Department Wide, Likely DMH Participation:</b>						
Contracts, Supplies, and Equipment	(1,775,000)	NR				
Prior Year Earned Revenue	(3,385,000)	NR				
Unbudgeted non-Federal Receipts	(4,105,142)	NR				
<b>Subtotal - DHHS Reductions</b>	<b>(9,265,142)</b>					
<b>Statewide, DMH Required Participation</b>						
Eliminate vacant positions	(10,038,466)	R		(10,038,466)	R	

R = recurring

NR = non-recurring, or one-time funding

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Attachment II

**Activities Required by DMH/DD/SAS Not in Contention in House and Senate Budgets**

Activity	Provision #	Legislative Deadline	Requirements
Impose cost sharing under CAP-MR/DD	10.45(a)	1/1/08	Requires submission of TA to CMS to implement cost sharing requirements
Determine if LMEs want to earn SA and crisis services or be paid as a grant	10.49(b)		Communication, changes in IPRS, establish reporting requirements for grant basis
SA “nominal incentives”	10.49(d)		Create some way of tracking how much LMEs use for this purpose (up to 1% of SA funding)
LMEs and jails	10.49(f)	1/1/08	Work w/LMEs, Sherriff’s and public health to develop uniform screening tool.
Transitional Residential Housing	10.49(i)	10/1/07 3/1/08	Implement as a state funded service 1. Report on rate and implementation plan 2. Report on implementation
Uniform Screening Tool	10.49(k)	10/1/07 1/1/08	DMA is lead. 2 reports: 1. Implementation plan 2. Implementation
Crisis Funds	10.49(m)	7/1/07	Develop allocation methodology for additional crisis funds
ED Reporting	10.49(r)	Quarterly	System for reporting to LMEs all visits to community hospital EDs by people in crisis due to MH/DD/SA issue.
Hospital Pilot	10.49(s)	9/1/07	Calculate cost of each LMEs SFY 2007 use of state hospitals
		9/1/07	Establish rates for use of state hospitals, with higher rates for repeat admissions and SA admissions
			Develop application for LMEs to use to apply for pilots
		11/1/07	Review applications and select LME(s)
		1/1/08	Develop process to track LME(s) use of their “virtual budget”
		1/1/08	Develop parameters for LME(s)’s “on site” representatives
		1/1/08	Develop plans for expanding the pilots
		10/15/07; 2/1/08	Report
Distribute MHTF	10.49(v)	10/1/07	Issue payment for all currently allocated MHTF to LMEs Develop reports to track use of MHTF by LMEs; balance unexpended reverts by 6/30/09
MHTF Annual Report	10.49(w)	7/1/08	Report to FRD on all expenditures during SFY 2007 from MHTF,

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			identifying recipient, purpose, and authority
Single Stream Funding	10.49(y)	9/1/07 10/1/07	Add 2 more LMEs to SSF Develop criteria to add add'l LMEs to SSF
LMEs & Medicaid waivers	10.49(aa)	7/1/08	Commence process to add 3 more LMEs to Medicaid waivers
Decategorize DT \$	10.49(cc)	7/1/07	
CAP-MR/DD Waivers	10.49(dd)	3/1/08	Develop tiered waivers
County funds	10.49(ff)	7/1/07	Develop method for LMEs to report use of all county \$
Consumer income			Develop method for LMEs to report consumer income
LME Funding			Identify additional funding to support LME payments
Update Developmental Center Plan	10.50(c)	4/1/08	Same requirement as last year
Revised allocation methodology	10.51(b)	10/1/07	Formula and detailed methodology, pre and post comparisons by LME by age/disability category

Potential Requirements – In Controversy

Activity	Provision #	Legislative Deadline	Requirements
Community Support	S10.49(ee)	11/1/07	List of community support services that “are appropriate to meet the critical needs of the client and are cost effective;” reduce PCP development hours, tier rates
LME UR		2/1/08	Development of “clear standards” to determine LME ability to perform UR for Medicaid
Contract w/Kenan Flagler	S10.49 (jj)		Contract w/Kenan Flagler Business School to train LMEs. Advise KF on which LMEs would most benefit from training
IOM SA Task Force	S10.53		Participate in Task Force